

# *The Iowa Council on Homelessness*

## **DRAFT MINUTES**

Friday, January 15, 2016

10:00 AM

Meeting Location: The Iowa Finance Authority

Room: Presentation Room

Address: 2015 Grand Avenue, Des Moines, Iowa 50312

(Any requests for corrections to the minutes should be submitted to [amber.lewis@iowa.gov](mailto:amber.lewis@iowa.gov))

### **I ICN ETIQUETTE REVIEW**

Secretary Wilson reminded participants to ask to be recognized and to state their name.

### **II INTRODUCTIONS**

The meeting was called to order at 10 AM by Secretary Wilson. The following voting members were present: Axeen, Beilke-McCallum, Benne, Bergeson, Binner, Bockenstedt, Brand, Brown, Brustkern, Canganelli, Cashman, Coleman, Dunnwald, Ford, Hagen, Hearn, Hyatt (alt. for Armstrong), Johnson, Lauterbach, Mather, Schulze, Schwalm, Steben, Timm, Wahl, Walker, and Wilson. A quorum was established. There are currently 36 members on the 38 member Iowa Council on Homelessness. Two consumer representative seats remain vacant.

### **III APPROVAL OF AGENDA (ACTION ITEM)**

On motion by Mr. Beilke-McCallum and seconded by Mr. Lauterbach, the agenda for the January 15, 2016 Iowa Council on Homelessness meeting was unanimously approved.

### **IV APPROVAL OF MINUTES (ACTION ITEM)**

On motion by Mr. Beilke-McCallum and seconded by Mr. Binner, the meeting minutes for the November 20, 2015 Iowa Council on Homelessness meeting were unanimously approved.

### **V COMMITTEE/TASK FORCE REPORTS**

**Executive Committee (Tim Wilson):** Mr. Wilson reported the Committee would be meeting on February 19, 2016, at 10 a.m. There were no other updates.

**Nominating Committee (Ben Brustkern):** Mr. Brustkern noted that meetings are scheduled to regularly occur on the second Tuesday of non-ICH meeting months. He mentioned that two consumer representative seats still need filled on the ICH and that applicants may apply via the Governor's <https://openup.iowa.gov/> website.

**Continuum of Care Committee (Tim Wilson):** Mr. Wilson reviewed unofficial recommendations from CoC Committee members from the December 8, 2015, (non-quorum) meeting.

The Committee is pursuing development of a more detailed appeals process and will have more on that to report as work is completed on it. Mr. Wilson also reported that the CoC Committee is

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looking into mini tours of Balance of State CoC Grantee Projects. This would be a possible opportunity for ICH members to learn more about the projects that receive CoC funding.

**Coordinated Entry Committee (*David Hagen*):** Mr. Hagen reported that the Committee had not met but will be meeting on January 19, 2016. Meetings are usually set to occur on the third Monday of every month.

**Research & Analysis Committee (*David Hagen*):** Mr. Hagen reported that the Committee had not met, but will be meeting soon. Meetings are set to occur on the second Tuesday of every month at 9 a.m.

**Policy & Planning Committee (*Crissy Canganelli/Tony Timm*):** Ms. Canganelli reported that a set meeting schedule is to be decided on. In terms of the Iowa Quality Standards Phase III – the Committee is still waiting on details from the State Public Policy Group and will have more to report in March.

Ms. Harney spoke about the Functional Zero Veterans Homelessness Initiative and stated that she had spoken with a TA provider in December. Topics included challenges as a Balance of State in addressing veteran homelessness. The TA provider has created a scope of work will be able to provide 16 hours of TA.

**Public Awareness Committee (*David Binner*):** Mr. Binner reported that the Committee meets the second Thursday of every month. He noted that the Annual Day on the Hill is set to occur on Tuesday, March 29, 2016, from 7 a.m. to 9 a.m. in the Capitol Rotunda in Des Moines. He finished by reminding those in attendance that the date of the March ICH meeting had been changed to coincide with this annual event.

## **VI HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS) REPORT**

Ms. Eberbach provided an update on plans for the 2016 Point-in-Time (PIT) Count that will occur on Wednesday, January 27, 2016. The PIT Count is an annual census of all shelter/unsheltered homeless individual that is mandated by HUD.

Trainings for the PIT Count were provided by the Institute for Community Alliances via webinar.

## **VII IOWA FINANCE AUTHORITY UPDATES**

Ms. Reported that on January 20, 2016, there will be a webinar series for Coordinated Entry specifically for Balance of States and large CoC's at 2:00 pm. Ms. Lewis will send out information on this if there is any interest. Ms. Lewis also mentioned that there had been a legislative inquiry that IFA has responded to about the CoC process, conflict of interest, and appeals policy. Ms. Lewis felt good about the amount of information they were able to provide to the legislator.

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## **VIII OTHER REPORTS**

Christy Johnson with the Iowa Secretary of State's Office provided a report on the new "Safe at Home Program." This is a new address confidentiality program for survivors of domestic violence, sexual assault, and other violent crimes. The program offers the ability to mask a survivor's address through this program that will allow for mail delivery without the survivor's address being made public.

Next, Mr. Binner reported that Senator Joni Ernst had been named an honorary member of the Home Forward Iowa Board of Directors.

## **IX OLD BUSINESS**

None.

## **X NEW BUSINESS**

i. Upcoming ICH Meeting dates through the 2016 calendar year:

- Tuesday, March 29, 2016 – "Day on the Hill"
- May 20, 2016
- July 15, 2016
- September 16, 2016
- November 18, 2016

## **XI PUBLIC COMMENTS**

None.

## **XII ADJOURN**

On motion by Mr. Timm and seconded by Mr. Lauterbach, the January 15, 2016, meeting of the Iowa Council on Homelessness was adjourned at approximately 11:30 AM.

The date of the next regular meeting is Tuesday, March 29, 2016, at 10:00 AM at the Iowa Finance Authority located at 2015 Grand Avenue in Des Moines.

### **Voting Members Present**

1. Al Axeen (Immediate Past Chair), Coralville
2. Zeb Beilke-McCallum, Iowa Coalition Against Domestic Violence
3. Steven Benne, Iowa Economic Development Authority
4. Julie Bergeson, Iowa Department on Aging
5. David Binner, Wells Fargo
6. Julie Bockenstedt, Iowa City
7. Bill Brand, Iowa Department on Human Rights
8. Anne Brown, Iowa Department of Corrections
9. Ben Brustkern (Vice Chair), Cedar Valley Friends of the Family
10. Crissy Canganelli, Shelter House
11. Jamie Cashman, Iowa State Association of Counties
12. Chris Coleman, Iowa League of Cities
13. Carrie Dunnwald, Cedar Valley Friends of the Family

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14. Karin Ford, Iowa Department of Public Health
15. David Hagen, Hawkeye Area Community Action Program
16. Ann Hearn, Linn County Community Services
17. Karen Hyatt (alt. for Armstrong), Iowa Department of Human Services
18. Sandy Johnson, Iowa Department of Education
19. Dennis Lauterbach, Lutheran Services in Iowa
20. Scott Mather, Iowa Workforce Development
21. Nancy Schulze, Heartland Family Services
22. Ashley Schwalm, Family Resources
23. Bob Steben, Iowa Department of Veterans Affairs
24. Tony Timm, AmeriHealth Caritas
25. Roberta Wahl, Des Moines Area Community College
26. John Walker, Oelwein
27. Tim Wilson (Secretary), Home Forward Iowa

## **Voting Members Absent**

1. Blair Avitt (Consumer Representative), Des Moines
2. David Boss (Consumer Representative), Northeast Iowa Community Action Corporation
3. Mariliegh Fisher, Community Housing Initiatives
4. Karin Hamilton, Iowa Department of Public Safety
5. Kristine Harris, (Consumer Representative), Cedar Valley Friends of the Family
6. Rhonda Jordal, Family Alliance for Veterans of America
7. Stefanie Munsterman-Robinson, Cedar Valley Habitat for Humanity
8. Wes Peterson, Iowa Finance Authority
9. Donna Phillips (Chair), Iowa Attorney General's Office

## **Others Present**

1. Crissy Adamson, Humility of Mary Shelter
2. Jessica Ash, Fort Dodge Housing
3. Theresa Baxter, City of Dubuque
4. Meg Bullock, MICA House
5. Elizabeth Cahannok, Crisis Intervention & Advocacy Center
6. David Eberbach, Institute for Community Alliances
7. Julie Eberbach, Institute for Community Alliances
8. Pam Eggers, YWCA Clinton
9. Gabe Gluba, Area Substance Abuse Council
10. Virginia Gresheimer, ACCESS
11. Heather Harney, Hawkeye Area Community Action Program
12. David Hicks, Youth & Shelter Services
13. Jonna Hicks, Cedar Valley Friends of the Family
14. Christy Johnson, Iowa Secretary of State's Office
15. Amy Keairns, City of Sioux City
16. Jennie Kerger, The Salvation Army
17. Amber Lewis, Iowa Finance Authority
18. Laura Lindsay, Family Alliance for Veterans of America

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19. Corey Luedeman, RHS Legal
20. Susan McGuire, Center for Siouxland
21. Tamika McKinney, DSAOC
22. Josh McRoberts, Iowa Finance Authority
23. Keshia Meissner, Beacon of Life
24. Laurel Merrick, Area Substance Abuse Council
25. Paula Morgan, Community Action of Southeast Iowa
26. Kim Motl, Upper Des Moines Opportunity
27. Kristin Mulholland, Crisis Intervention & Advocacy Center
28. Linda Munden, ACCESS
29. Carol O'Brien, Foundation 2
30. Dennis Ostrander, Community Action of Southeast Iowa
31. Bronice Pertit, Domestic Violence Intervention Program
32. Nicole Rethman, DSAOC
33. Jan Rutledge, Iowa Legal Aid
34. Mark Sertterh, Shelter House
35. Julie Sleeper, US Department of Housing and Urban Development
36. Vicki Summers, Fort Dodge Housing
37. Kimberly Terry, Manasseh House
38. Amanda Thys, Youth Emergency Services & Shelter
39. Jennifer Tibbetts, Catherine McAuley Center
40. Kelli Van Egmond, Crisis Intervention Services
41. Jordan Wallar, New Visions Homeless Services